

21 September 1961

MEMORANDUM FOR: Office of the Deputy Director (Support)  
Night Security Office  
CIA Watch Office  
Deputy Executive Officer, OP ✓

SUBJECT : Revision of Medical Duty Officer Schedule and  
Provision for Saturday Duty Officer

PRECISION : Memorandum, Subject: Medical Duty Officer Schedule,  
dated 4 September 1961

1. The reference memorandum is rescinded and should be destroyed.
2. Effective immediately, the Medical Duty Officer (MDO) will not be present in Central Building on Saturday. Instead, a separate Saturday Duty Officer will be present in Room 120 Central Building [ ] each Saturday from 0630 to 1300 hours. The Saturday Duty Officer (SDO) will normally be a physician.
3. You will routinely be furnished a memorandum indicating the identities of the MDO and the SDO for the ensuing six-week period. The MDO will as before be available during his weekly tour at all non-duty hours with the exception of the period 0630 to 1300 hours on Saturday when any calls should be directed to the SDO who will be on duty in Central Building as indicated above.
4. The schedule for MDO and SDO for this and the following five weeks is attached.
5. Any questions concerning this matter should be addressed to the undersigned on Extension [ ]

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[ ]  
Chief, Support Division  
Medical Staff

Enclosure:

MDO and SDO Schedule for period  
18 Sep-29 Oct 1961

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